General Position Information

Job Title: 25613 - Identity Intelligence Analyst - GS-13

Salary Range: $79,720 - $123,234 (not applicable for detailees)

Vacancy Open Period: Enter **03/27/2017- 04/17/2017**

Position Type: Cadre, Detailee

Who May Apply: Internal ODNI Candidates, Detailees

Division: NCTC/DTI

Duty Location: McLean, VA

Security Clearance: TS/SCI with CI Polygraph

Travel Required: 0-25% Travel

Relocation Expenses: For new ODNI employees, reimbursement for relocation is discretionary based on availability of funds.

Job Interview Travel: Candidates from outside the Washington, D.C., area may be selected for a telephone, teleconference, or in-person interview. If selected for an in-person interview, any travel or lodging will be at the applicant's personal expense.

Position Information

This is an opportunity for:

- An internal candidate to fill a GS-13 cadre position.

- A Federal Government employee to serve on a two-year reimbursable detail assignment in the ODNI. The detail assignment may be extended an additional year if all parties agree.

Who May Apply

Current GS employees at the same grade or one grade lower than the advertised position grade may apply.

Former members of the Peace Corps may be considered for ODNI employment only if five full years have elapsed since separation from the Peace Corps.

- For a cadre assignment:

  o Current ODNI cadre.

  o Current ODNI Staff Reserve Employees. (A staff reserve employee who currently occupies this position may not apply.)

- For a detailee assignment:

o   Current Federal Government employees.

Salary Determination

- The ODNI uses a rank-in-person system in which rank is attached to the individual. A selected ODNI candidate or other Federal Government candidate will be assigned to the position at the employee's current GS grade and salary.

- A current Federal Government employee, selected for a detail, will be assigned to the position at his or her current grade and salary.

Component Mission

The National Counterterrorism Center (NCTC) leads our nation's effort to combat terrorism at home and abroad by analyzing the threat, sharing that information with our partners, and integrating all instruments of national power to ensure unity of effort. The Center serves as the primary organization in the United States Government (USG) for analyzing and integrating all intelligence possessed or acquired by the USG pertaining to terrorism and counterterrorism, and its Director serves as the Counterterrorism Mission Manager. NCTC also serves as the central and shared knowledge bank on known and suspected terrorists and international terrorist groups, as well as their goals, strategies, capabilities, and networks of contacts and support. In addition, NCTC conducts strategic operational planning for counterterrorism activities, coordinating and integrating the efforts of departments and agencies across the Federal Government.

Major Duties and Responsibilities (MDRs)

- The Identity Intelligence Analyst in DTI's Analytic Enhancements Group (AEG), Identities Analysis and Production Branch (IAPB), is an experienced all-source intelligence analyst with well-developed critical thinking skills and demonstrated oral/written communications experience supporting a wide range of customers. IAPB's primary mission is to support the Intelligence Community and policy makers with terrorist identities analysis and finished intelligence products, and provide a forum for identifying, tracking, and sharing information with law enforcement, CT, screening and watchlisting communities on known or suspected terrorists (KST) related to evolving, high interest threat streams and events. IAPB Identity Intelligence Analysts are responsible for ensuring consistent policies and procedures are applied to the management of terrorist identities and watchlisting recommendations, and they resolve issues with terrorist identities that are identified by internal and external users.

- **Major Duties and Responsibilities:**

- The IAPB Identity Intelligence Analyst works in a fast-paced team environment, and performs in-depth, complex research using NCTC's unique access to foreign and domestic data to profile known or suspected terrorists and key associates. The IAPB Analyst develops new information and aggregates identity-centric data on terrorist identities, and builds threat cases in the Terrorist Identities Datamart Environment (TIDE)--the USG's authoritative database on KSTs, in order to ensure the United States can effectively identify suspected terrorists and deny them access to the US Homeland.

- The Identity Intelligence Analyst will also be responsible for:

- Conducting in-depth all-source research and analysis independently using both traditional and non-traditional classified and unclassified sources of intelligence to reveal identity attributes of known or suspected terrorists (KST) for analytical and watchlisting purposes.

- Compiling and analyzing data using a variety of methodological tools and approaches to gain a comprehensive understanding of KSTs, including as appropriate, open source and social networking information; incorporate policies, strategies, tactics, techniques, procedures and mechanisms to reveal the true identity of individuals, personas, or groups by analyzing and exploiting data related to sets of specific identity attributes to build the most comprehensive terrorist identity records in TIDE.

- Designing and conducting complex analytic projects to assess information on KSTs using appropriate databases and analytic frameworks. These projects require compiling and analyzing data from multiple intelligence and law enforcement sources to determine relationships, identify trends, patterns and indicators associated with KST operational activities and network operations.

- Identifying, gathering, and extracting Identity Intelligence information and perform relational tracing to determine relationships, patterns, trends and indicators that address intelligence gaps. Preparing requirements for and implementing methodologies to collect required information to fill the intelligence gaps. Identifying and correcting conflicting and inaccurate data within terrorist identity records.

- Planning, preparing and presenting written products, graphic presentations, and oral briefings to NCTC leadership, IC members and other intelligence consumers on terrorist identities and related intelligence issues. These deliverables include data visualization products.

- Establishing and maintaining effective working relationships with counterparts in the CT, Intelligence, and Law Enforcement Communities to support NCTC mission requirements and analytic undertakings and to promote intelligence integration.

Mandatory and Educational Requirements

- Thorough knowledge of terrorist identities intelligence or targeting on a specific region or transnational issue; demonstrated ability to research, synthesize data, apply tradecraft principles, and produce complex analyses, finished intelligence products, and briefings for a range of customers.

- Interpersonal, organizational, and problem-solving skills, including an ability to work effectively within an interagency environment on complex issues requiring negotiation and consensus-building.

- Knowledge of Intelligence Community and USG agencies, policies and procedures with regard to terrorist identities intelligence, and how these organizations can effectively integrate their terrorist identities analysis capabilities.

- Demonstrated ability to remain open-minded and change opinions on the basis of new information and requirements; ability to support group decisions, accept and incorporate feedback, and solicit opinions from coworkers.

- Demonstrated ability to work under pressure with strict deadlines while maintaining a high level of attention to detail and initiative in carrying out mission responsibilities based on senior-level guidance.

Desired Requirements

None.

Key Requirements and How To Apply

Internal ODNI Candidates:

A complete application package must include:

a. **RESUME:** Applicants are encouraged to carefully review the vacancy announcement, particularly the MDRs, and construct their resume to highlight their most significant experience and qualifications relevant to this job opportunity.

b. **PERFORMANCE EVALUATIONS:** Applicants are required to provide their two most recent performance evaluations. A justification is required if the applicant is unable to provide the two most recent evaluations.

c. **VACANCY NUMBER:** Reference the vacancy number in the subject line of the email and on each document submitted.

d. **COVER LETTER:** Applicants must submit a cover letter as a supplement to the resume to elaborate on their qualifications and previous work performed.

WHERE TO SUBMIT: Applications should be sent to either DNI-MSD-HR-RR-Team_C_WMA@dni.ic.gov (classified email system) or Recruitment_TeamC@dni.gov (unclassified email system). Applicants submitting via JWICS are requested to submit their materials to both saksdav@dni.ic.gov *(David S.)* and edgertk@dni.ic.gov *(Ken E.)* in lieu of the group address above. All attachments should be in Microsoft Word or Adobe PDF format.

Applications submitted through the classified email system should NOT contain classified information above the TS//SI/TK//NOFORN level.

Current Federal Employees Applying for a Detail Assignment:

Applicants from federal agencies within the Intelligence Community (IC) may be considered for this position as a reimbursable detailee, if endorsed by the employing agency. Applicants must have current TS/SCI clearances with polygraph or have the ability to obtain one. The ODNI does not conduct polygraphs or provide security clearances for detailees. ***Applicants from within the IC <u>must</u> submit an application through the classified [IC Joint Duty Program website](#)***.

Applicants from federal agencies outside the IC must provide:

a. **WRITTEN ENDORSEMENT** from the employing agency concurring with the detail.

b. **RESUME:** Applicants are encouraged to carefully review the vacancy announcement, particularly the MDRs, and construct their resume to highlight their most significant experience and qualifications relevant to this job opportunity.

c. **PERFORMANCE EVALUATIONS:** Applicants are required to provide their two most recent performance evaluations. A justification is required if the applicant is unable to provide the two most recent evaluations.

d. **VACANCY NUMBER:** Reference the vacancy number in the subject line of the email and on each document submitted.

e. **CURRENT SF-50:** Federal Government employees must provide an SF-50, "Notification of Personnel Action" to verify current federal status, position, title, grade, and organization of record.

f. **COVER LETTER:** Applicants must submit a cover letter as a supplement to the resume to elaborate on their qualifications and previous work performed.

WHERE TO SUBMIT: Applications should be sent to either DNI-MSD-HR-RR-Team_C_WMA@dni.ic.gov (classified email system) or Recruitment_TeamC@dni.gov (unclassified email system). Applicants submitting via JWICS are requested to submit their materials to both saksdav@dni.ic.gov *(David S.)* and edgertk@dni.ic.gov *(Ken E.)* in lieu of the group address above. All attachments should be in Microsoft Word or Adobe PDF format.

Applications submitted through the classified email system should NOT contain classified information above the TS//SI/TK//NOFORN level.

All Applicants:

APPLICATION PACKAGES MUST CONTAIN ALL ITEMS LISTED ABOVE. AN INCOMPLETE APPLICATION PACKAGE WILL BE INELIGIBLE FOR CONSIDERATION.

Your application MUST be received by midnight on the closing date of this announcement. Applications received after the closing date will NOT be eligible for consideration.

To verify receipt of your application package ONLY, you may call 703-275-3955.

What To Expect Next

The most highly qualified candidates will be referred to the hiring manager for further consideration and possible interview. We expect to make a selection within 30 days of the closing date of this announcement. Due to the large number of applications received, applicants will be contacted ONLY if they have been selected for an interview.

Agency Contact Information

ODNI Recruitment; Phone: 703-275-3955; Email: Recruitment_TeamC@dni.gov

Other Information

The ODNI is an equal opportunity employer and abides by applicable employment laws and regulations.

REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES: The ODNI provides reasonable accommodations to otherwise qualified applicants with disabilities. IF YOU NEED A REASONABLE ACCOMMODATION for any part of the application and hiring process, please notify the Intelligence Community Equal Employment Opportunity and Diversity Office Representative by classified email at DNI-EEOD-RA-ACF@exchange.cia.ic.gov, by unclassified email at DNI-EEOD@dni.gov, by telephone at 703-874-8360, by TTY at 703-874-8554, or by FAX at 703-874-8651. Your request for reasonable accommodation will be addressed on a case-by-case basis. **PLEASE DO NOT SUBMIT YOUR APPLICATION TO THE EEOD EMAIL ADDRESS. THIS EMAIL IS FOR REASONABLE ACCOMMODATION REQUESTS ONLY. PLEASE SUBMIT YOUR APPLICATION VIA THE EMAIL ADDRESS PROVIDED IN THE 'HOW TO APPLY' SECTION ABOVE.**